



GREAT LAKES UNION FOR INCLUSIVE DEVELOPMENT (GUIDE)

PROCUREMENT COMMITTEE

Jumba Village, Plot 47 Bujuuko-Kakiri Road, P.O.BOX 10071 Kampala, Tel:
+256200917275 Email: procurement@guideug.org Website: www.guideug.org

LETTER OF BID

Date: _____

Invitation for Bid No.: _____

To: _____

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Document, including Addenda issued in accordance with Instructions to Bidders _____;
- (b) We offer to execute in conformity with the Bidding Document the following Works: _____;
- (c) Our bid price, excluding any discounts offered in item (d) below, is composed of the following components:

Description of services/works to be accomplished	Amount (in numbers)
(a).....	
(b).....	
(c).....	
TOTAL =	

- (d) The discounts offered and the methodology for their application is: _____;
- (e) Our bid shall be valid for a period of _____ days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

- (f) If our bid is accepted, we commit to obtain a performance security *[and an Environmental, Social, Health and Safety (ESHS) Performance Security, **Delete if not applicable**]* in accordance with the Bidding Document;
- (g) We, including any subcontractors or suppliers for any part of the contract, have or will have nationalities from eligible countries;
- (h) We, including any subcontractors or suppliers for any part of the contract, do not have any conflict of interest;
- (i) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process, other than alternative offers submitted in accordance with ITB-13;
- (j) We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by any authority. Further, we are not ineligible under the Employer's country laws or official regulations or pursuant to a decision of the United Nations Security Council;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (m) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Name _____ In the capacity of _____

Signed _____

Duly authorized to sign the bid for and on behalf of _____

Dated on _____ day of _____, _____

Bidder Information Form

Date: _____ Bid No. and title: _____

Bidder's name:
Bidder's country of registration:
Bidder's year of constitution:
Bidder's legal address
Bidder's authorized representative information Name: _____ Address: _____ Telephone/Fax numbers: _____ E-mail address: _____
1. Attached are copies of original documents of ◆ Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above. ◆ In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and that they are not under the supervision of the Employer. 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.